

**Project Liberty Ship
Board of Directors Meeting**
October 30, 2010, On Board

Board Members Attending:

Mark Allen	Craig Crawmer	Cliff Myers
Rick Bauman	Art Jensen	Carlos Ralon
Joan Burke	Diane Jerbi	Mike Schneider
Joe Coelho	John Jerbi	Walt Shober
Joe Colgan	Jo Ann Malpass	
Jerry Collins	Stacia Miller	

The meeting was called to order at 0900. Minutes of 21 August meeting were approved as distributed. The Treasurer's reports for June, July and August were accepted in final. There was much activity in September, but not all numbers for the Providence trip have been recorded at this time. PLS needs to increase its income for the last quarter of 2010 to make allocation to the dry docking fund for 2011.

Stacia outlined the options for audit planning. PLS can have a financial review (which saves money) or choose a full audit. The Board favors the yearly audit with a full financial statement. With the new IRS reporting requirements, the full audit expected to cost about \$14K. Mike suggested staying with the current firm, T R Klein and Stacia will get more information and an estimate, bringing it to the Board for a decision. Membership is stable at around 2250.

Rick received a quote of about \$37K for the insurance renewal, due around November 3, 2010. The premium includes dock liability. The insurance firm recommends increasing P & I coverage from \$1 million to \$2 million, with an additional \$7K for a pollution bond. The motion to approve spending of \$43,916 for the premiums was seconded and approved. Rick also said that coverage for crime and directors & officers would cost about \$4500. Motion was made and approved to get this coverage. Rick also updated the Board on the status of the Seay tort.

Chairman

Mike distributed a summary of 2010 LHC costs. He suggested we consider reviewing our policies for large purchases. Should PLS get competitive bids and what would be the threshold for these bids. He suggested the Board consider this idea for the future.

Fundraising – as of 20 October, the second fundraiser has grossed \$46,900. The raffle will be drawn on December 4, after the general meeting. Four campaigns are planned for next year. The first will be dedicated to raising funds for the dry docking. Some discussion followed regarding procedures for keeping/deleting people from various mailing lists. The Board also discussed the focus of fundraising and how donations are used. The Living History Cruise dates for 2011 are: May 28, June 25 and September 10.

Calhoun MEBA Engineering School – three training session are scheduled for 2011.

The Fells Point Festival in early October, to which the ship has been invited, is near the dry docking date. Some discussion followed regarding advantages for going, exposure for PLS, attendance, etc. The Battleship NEW JERSEY organization has suggested a joint fundraising cruise, but the Board agreed such a venture has to be beneficial to PLS.

Veterans Day Cruise – Jo Ann reports 235 tickets paid to date. She reviewed the reasons for relatively low sales, and would like to get the American Legion and VFW more involved. Joe Colgan said he will meet with leaders of various organizations, and suggested post card mailings. He reported the choir would like to check in around 7:30 am on November 6. The Captain of the Port is the keynote speaker. There will be no Board meeting in November, but we need a nominating committee. Joe Coelho and Carlos Ralon volunteered, and will get one non-director volunteer.

PLS will send out the holiday greeting cards again this year, at a cost of about \$1K. The JWB Alumni are organizing another weekend work party, this time for the third weekend in January. Dry dock preparation work needs to be coordinated, work closely with Coast Guard, contact Colonas on availability and seek competitive bids.

Departments

Master – need to watch fuel as there is currently less than 1000 barrels. France raised the possibility of a visit by JWB in 2013 at D-Day anniversary. May coincide with a tall ship festival in Rouen. Rick has contacted the National Maritime Center (Coast Guard) in an effort to get them to re-authorize our training program. The gyro compass has been overhauled, and Bob Clancy audited the repairs. It was recommended we look into getting a GPS compass. Reminded that there is a policy on overnight stays and requirements that must be met. Stay-aboards must let Rick and Mike know of their plans.

Secretary – have three busloads booked for LHCs in 2011. Jo Ann reminded all that the annual Friends and Family party is today at noon.

Engine – Board was reminded that that guests can descend only as far as the generator level; exceptions were made on October cruise. Rick said the Coast Guard has left this up to us to control, and we should form a policy on lower level access.

Armed Guard – there is a problem with the guns that may be due to the batteries. Joe is investigating having them hard-wired and will make a proposal.

Youth program – schedule of activity is posted on white board at #3 tween deck.

Store – no report

Museum – will open shipbuilding museum upon request. The committee is planning a new display for #1. They need a projector.

Old Business – Craig related that CISM had training on board on 17 October, and made a donation. He plans to update CPR and first aid training over the winter. This training might be available at MITAGS. Diane pointed out a better setup is needed for the wireless credit card machine as it was not used on cruises this year.

The next Board meeting will be a combined November/December meeting on December 11, 2010.

Meeting adjourned at 1120.

Respectfully submitted

Joan Burke