

**Project Liberty Ship**  
**Board of Directors Meeting**  
January 30, 2010, On Board

**Board Members Attending:**

Mark Allen	Jo Ann Malpass	Mike Schneider
Rick Bauman	Cliff Myers	Walt Shober
Joan Burke	Carlos Ralon	Steve Swanson
Ted Dietz	Mindy Sacks	
Ernie Gaspari	Frank Schmidt	

Meeting was called to order at 0900. A moment of silence was observed for Lou Jerbi, who passed away the previous Saturday. For the interim, Mike will be acting as vessel security officer. He stressed that a review of emergency procedures was in progress.

**Chairman**

Minutes of meeting 30 November 2009 accepted as corrected. October and November 2009 reports were given final approval. The 31 December 2009 treasurer's report was reviewed and a motion was passed to approve a draft of the report. Mike spoke briefly about the upcoming audit and the Board's involvement – they will get IRS forms and auditor's notes for approval. Directors may have to provide number of hours spent on Board work and functions. Member Jim Cummings will assist with review of endowment and investments. Some discussion followed regarding PLS' investments and current oversight.

Mike asked that directors identify major near term expenses. Jo Ann reviewed 2010 fundraising plans. There will be at least three mailings, and one will go out at the end of February. She also reviewed the 2009 results. Mike asked the committee to determine how many mailings would be most effective. The recently purchased PastPerfect software will be used to track donations and generate required acknowledgment letters. Mechanism for accepting online donations was discussed and will be investigated.

Mindy Sacks provided names of recommended nominees for director: Joe Coelho, Jerry Collins, Howard Dolan, Brian Hope and Steve Swanson. The Board approved all nominees. Nominee information and ballot will be published in newsletter, and will be posted per PLS bylaws.

2010 steaming schedule – no word from the organizers of the 9th Maritime Heritage Conference regarding a mini-cruise in mid-September. Joe Colgan will get a decision from them by May. Rick cannot take ship to Philadelphia in May. Steve Swanson distributed his report of meeting with organizers for “Delaware River Day”. The Board's consensus is to make the trip, but no decision made on a cruise in Philadelphia. May ticket sales are going well – AAA in PA has five busloads booked so far.

Generator has been repaired and returned to generator room. Starboard generator's bearing should also be replaced. Work on the boiler is progressing well. In #3 lower hold the half boiler is being removed and a support system is being constructed to support storage container. Have located a replacement steam cylinder for winch at #2 hatch. Preparations are underway for Coast

guard inspection. Mark Allen has distributed his strategic plan electronically – please review and provide comments.

### **Reports from Officers and Departments**

Master – All insurance premiums have been paid except event insurance. Board agreed to buy event insurance again this year. Need new vent covers – bout \$500 each. Will replace 8 covers at an approximate cost of \$4000. Board voted to approve this expenditure. Rick listed several maintenance items needing attention for a trip offshore – hatch cover, lifeboat equipment, crew life jackets, immersion suits, navigation software, satellite phone, etc. About 100 passenger life jackets need replacement.

President – Frank asked that all directors complete and return to him the conflict of interest statements.

Secretary – no report, already covered.

Deck – Larry Freeman refurbished the falls on all but #3 lifeboat, which is in progress. The ventilator is ready to be replaced.

Engine – Rick says the fuel tanks for the generators need replacement.

AG – Joe Colgan not present.

Electrical – new speakers being installed. New ones working well thus far.

Special events – will discuss holiday party at the next meeting.

Youth program – no report.

Store – inventory is complete.

Museums – have purchased materials to properly store uniforms.

JWB Alumni – January work party a success; painted engine room. Several new people participated.

Old business – none.

New business – question raised again about getting PLS on federal CFC (United Way). Liberty Log is on web site.

Meeting adjourned at 1120.

Respectfully submitted,

Joan Burke, Assistant Secretary