

Project Liberty Ship Board of Directors Meeting
November 21, 2009

Members attending

Mark Allen	Diane Jerbi	Stacia Miller	Michael Schneider
Joe Colgan	John Jerbi	Mindy Sacks	
Ted Dietz	Jo Ann Malpass	Frank Schmidt	

The meeting was called to order at 0900. Motion made by Diane, seconded by Mindy and carried to approve the minutes of the October 31 meeting.

The Treasurer's report for September 2009 was distributed and, after Stacia reviewed the balance sheet and profit and loss items, was approved. Mike asked everyone to please review the October report

We have learned that changing the old generator for a new one requires the approval of the Coast Guard and this approval could take up to one year. Therefore we need to repair the old one and the decision must be made to send it away to Cato (the manufacturer) or have the repairs done locally by Moss Marine. Mike suggested the Captain and he make the decision, and this was approved. The repairs need to be done within the next two months.

Mike asked if each director would take a group of Christmas cards for signing and labeling as we did last year.

2010 schedule was reviewed. The Norfolk Propeller Club has withdrawn their invitation to visit in May, and there is no firm word from the 9MHC regarding a mini cruise. Mike is working with SSHS to coordinate the Providence visit. The board agreed that their MOU needs to be changed to be more beneficial to PLS.

The Nominating committee reported they have several people interested in being directors and will present their names at the next meeting. Mark said he will have a draft of his strategic planning report to the board members by email before the end of the year. He asked, what do we really want for the future of the ship and the Project?

Work is progressing in #3 lower hold and more "junk," including the drum and water heater from the old boiler, have been removed. Repair work done on forward boiler and it has been opened for inspection by the Coast Guard. The deck department is working on another coat of paint on the boat deck. We need to update the equipment in the lifeboats before going offshore. The next Liberty Log will include an article on "Ship's Log." Some students and Scouts are interested in doing projects on the ship but haven't started yet.

Reports from Departments

Master	No report
President	He is very busy. Will be away from the ship for several trips between now and Christmas. The gyro is working fine.
Secretary	Asked if we should renew our subscription to The Non Profit Newsletter and the members decided not to. The second fundraiser income is currently \$45,452.
Deck	Will put vent covers on stack and having new covers made.
Armed Guard	Diane complimented Ron on doing a great job with the AG website.
Electrical.	Busy with generator problems. Received cable and speakers as donation. Have been cleaning out old stuff. The Coast Guard is looking for improvement in cleaning up.
Youth Program	Scouts on board this weekend and many weekends are reserved.
Ship's Store	Wireless credit card machine is very helpful and worked well on the Veterans' cruise. Starting inventory.
Museum Committee	Ordering Past Perfect software on Monday. This will be used for listing the museum collections and for tracking donations. Ordering boxes for uniforms. Closing caterer's prep area to use while cleaning up the Library Annex. Need to recruit people who can help in museum.
Old Business	The non-profit ship Savannah is interested in the old boiler but has made no move to remove it.
New Business	Mike asked for suggestions on how to improve board meetings, better use of committees and said he would like the electronic version of the minutes out within a week of the meeting. Mark suggested that we look at the websites of other historical ships for ideas and information.

The meeting was adjourned at 1040. The next meeting will be January 30, 2010.

Respectfully submitted,

Jo Ann Malpass, Secretary