

**Project Liberty Ship**  
Board of Directors Meeting  
August 29, 2009, On Board

Board Members Attending:

Mark Allen  
Rick Bauman  
Joan Burke  
Ron Carlson  
Ernie Gaspari

Art Jensen  
Diane Jerbi  
John Jerbi  
Stacia Miller  
Clifford Myers

Carlos Ralon  
Mindy Sacks  
Frank Schmidt  
Mike Schneider  
Walt Shober  
Steve Swanson

The meeting was called to order at 0900. Minutes of the meeting on 7/27/2009 not ready for review. Treasurer's report was distributed. Stacia reviewed the balance sheet and profit and loss items. Approval of the 30 June report was deferred pending Ted Dietz's input.

Chairman

The financial policy draft was previous distributed, and PLS has implemented the internal controls recommended by the auditor. The motion to approve the financial policies was seconded and approved. Fundraising – the second FR is coming in and a third one is planned before the end of the year. Mike talked about identifying specific projects for grant writing.

Fall 2010 schedule – the 9<sup>th</sup> maritime Heritage Conference is scheduled to begin in Baltimore on September 15, 2010, and a mini-cruise is being planned. The ship will depart for Providence around September 21-22, and will return around September 29-30. The Board agreed to schedule a fall LHC from Baltimore on October 16, 2010.

Mark Allen talked about his work on the Executive Assessment Committee and Strategic Plan. He is identifying other maritime organizations, and plans to meet with several to learn about how they manage their organizations and administrative workload. Mark stressed the ideas in any plan require staff to implement them. Discussion followed on defining staffing needs.

Lessons learned from recent periods of general visiting at other locations were discussed. Rick stressed the need for PLS personnel to secure anything that is valuable or irreplaceable to avoid possibility of loss. Mike mentioned the need for a wireless credit card machine to transmit sales when the ship is away from Pier 1.

Nomination of Directors – Mike proposed that for 2010 election the committee nominate 4 and present them to the Board for confirmation of nominations. Nominees must display willingness to manage and administer PLS. Please review Article V of the bylaws. Term limits mentioned but not codified.

The 9/12 LHC is sold out. Rick stated the schedule will follow the same as in previous cruises this year. The Coast Guard Captain of the Port will be aboard in an official capacity. The crew ticket policy should limit the number of tickets per person. Suggestion made to make price half of full ticket price, not decided.

Coming events – Mike will not be here for the General Meeting on September 13. The annual memorial service is scheduled for that day and Mike will ask Duff Porter if he can conduct the service.

Master – Rick will ask for a re-confirmation of the training program and needs a new training program administrator. MPA raised issue of parking on pier – Rick will discuss with them. The Coast Guard is working on establishing a uniform oversight of the historic operating vessels.

President – nothing new to report

Deck – several projects are in progress. John Confair is working aft. Last Wednesday they prepared the ship for the hurricane that stayed well offshore.

Engine – Mike mentioned that fuel was pumped into the port deep tank. Repairs are underway for the portable water pump. MSD maintenance is being addressed.

Secretary – No report.

AG – Joe Colgan has pneumonia but should be home from the hospital.

Electrical – No report.

Youth – the web calendar is being updated to reflect bookings.

Store – sales were brisk at the Inner Harbor.

Museums – prep area by the shipbuilding museum will be temporarily walled off. “Checkerboard” display very well received. Thanks to Diane for making this display a hit.

Old business – Mike issued a reminder that invoices for reimbursement come to him. Brian Roney is interested in bringing Ft. Schuyler student on Veterans Day for a weekend project. Mark proposed sending the newsletter out electronically.

New business – Mark recommended book, “the Grunt Padre.” Efforts are underway to have him canonized. Special Mass in D.C. on September 3. Art Jensen thanked all for cards and calls during Dorothy’s recent illness.

Meeting adjourned at 11:05

Respectfully submitted

Joan Burke, Assistant Secretary