

Project Liberty Ship
Board of Directors Meeting
July 27, 2009, On Board

Board Members Attending:

Rick Bauman	Ted Dietz	Jo Ann Malpass	Mindy Sacks
Joan Burke	Art Jense	Stacia Miller	Frank Schmidt
Ron Carlson	Diane Jerbi	Clifford Myers	Mike Schneider
Joe Colgan	John Jerbi	Carlos Ralon	Steve Swanson
Craig Crawmer			

The meeting was called to order at 0900. Minutes of the meeting on 5/30/2009 were accepted as distributed. Treasurer's report was accepted as distributed. A copy is on file. Mike and Stacia discussed changes to the report. The Board will now receive each Treasurer's report at the monthly meeting, and approve it at the next meeting, having had time to review it.

Chairman

Mike reviewed the auditor's recommendations. Some have been implemented (QuickBooks software), and others are under review, including documenting the flow process of financial transactions, and the separation of duties. PLS will add lockboxes for donations.

The \$200K line of credit is due for renewal and the Board must sign a resolution for that to occur. Frank Schmidt moved that the Board certify a resolution to extend the line of credit. Craig Crawmer seconded, and the motion passed unanimously.

Membership is at 2256. The number of foreign members increased since the last report.

LHC ticket sales – the net profit for the May and June cruise was about \$37K combined. 250 tickets have been sold for September 12. 2010 dates produced much discussion regarding fall cruises. The Board approved cruises for 8 May (VE Day) and 27 June. The June cruise is a charter, but we can sell tickets independently of the charter if it is not sold out by a date yet to be determined. Due to trip to Providence, RI, in September, a committee will address the fall cruise schedule, as a large maritime conference is scheduled for Baltimore just before departure for Providence and a cruise during the conference may be advantageous.

Mark Allen's proposal regarding the qualifications for Executive Director was discussed. Mike and Mark will form a committee to explore how the position works and submit guidelines for Board approval. Internet capability – PCs on board have access with password, wireless access is available in the saloon (with password). Wireless credit card access will be a future upgrade.

Mike outlined schedule for Norfolk, sailing time and dates, and visit to Savannah at Pier 13 upon return to Baltimore. Transportation from Pier 13 to Pier 1 will be addressed.

Mike believed we need to clarify the process for nomination and election of Directors. Mindy Sacks submitted a proposed change to the bylaws – see Mindy with comments and suggestions.

Rick reported that everything for the Norfolk trip was moving along. Nauticus has arranged for tugs, pilots, etc. Sea watches will start at 0001 on 8 July. The trip will be “inside” so tween deck accommodations can be used. Three Coast Guard personnel asked to be on trip back. Rick reminded all crew to use the correct life jackets that have been made available.

Inner Harbor visit will be 13 – 16 August, with a tugboat parade and fireworks on 14 August.

Coming events – annual memorial service will be held aboard on 13 September @ 1000.

Master - Most items were covered earlier. Rick will be painting the starboard side Monday thru Wednesday; see him if you can help.

President – Frank will submit the line of credit renewal.

Secretary – The Navy sent a letter of thanks for the tours provide for the MSC summer law clerks. Today we are expecting a visit from 36 veterans of the 66th Division.

Engine – light off schedule provided. The BROWN will have shore power at Norfolk and at Savannah (Pier 13).

AG – Joe hopes to have a final answer on the keynote speaker before the Norfolk trip.

Electrical – Ted reports the emergency lighting is all set, and more will be installed.

Youth – sales were brisk for the May cruise compared to the June cruise.

Museums – a new display will be ready by the time of the Inner Harbor visit.

Old business – none

New business – New breathing equipment is being donated. New units will be added to the PA system

Meeting adjourned at 11:25

Respectfully submitted

Joan Burke, Assistant Secretary